

MINUTES

REGULAR MEETING

November 13, 2001

6:30P.M.

1. CALL TO ORDER

Mayor Cromwell called the meeting to order at 6:30 p.m. Present for this meeting were Mayor Cromwell, Mayor Pro-Tem Faulkner and Commissioners Lyons, Martin, Johnson and Murray. Also in attendance were David Hodgkins/Town Manager, Mike Koivisto/Assistant Town Manager, Julia Ketchum/Finance Director, Jay Meyers/Town Engineer, Rodney Wadkins/Planner II-Mapping Specialist, Frank Gray/Town Attorney, and Jeanne Hooks/Deputy Town Clerk-Planning and Engineering Assistant.

2. INVOCATION

Commissioner Murray gave a prayer.

3. PLEDGE OF ALLEGIANCE

Everyone stood to participate in the pledge of allegiance to the Flag of the United States of America.

4. CONSIDERATION OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 22, 2001.

Commissioner Lyons made a motion to approve the minutes of the regular meeting of October 22, 2001 and was seconded by Mayor Pro-Tem Faulkner. The motion was unanimously approved.

5. PUBLIC COMMENTS (THREE MINUTE LIMIT PER PERSON OR GROUP)

There were no comments.

6. COMMISSIONER COMMENTS

Mayor Pro-Tem Faulkner requested an update regarding the status of the Triangle Transit Authority (TTA) Regional Rail System.

David Hodgkins, Town Manager, explained the rail system was currently at a staff level review and that he would obtain from the Town's representative, Mary Beerman a verbal or written report to offer further clarification on the status as the process progresses.

Mayor Pro-Tem Faulkner asked about the progress of Town Hall Drive and Crabtree Crossing.

Jay Meyers, Town Engineer, stated that Town Hall Drive phase one was making great progress and that phase two was just beginning. Furthermore, he added that phase one would possibly be completed by April of next year and phase two by maybe November of 2003.

Also, Mr. Meyers explained the past issues with Crabtree Crossing. As well, he commented that it would come on-line about the same time as phase two of Town Hall Drive.

Mayor Pro-Tem Faulkner's final remark was with regard to improving the Town's measures of informing the residents of news and developments. She suggested that the Board have this item on a future agenda to discuss.

Commissioner Martin agreed and commented that an agenda item would be a faster way to handle as opposed to holding a workshop.

Lastly, Commissioner Martin asked if the Town Manager had received any information from the grant request for the Shiloh sewer.

Town Manager, David Hodgkins, explained that he had forwarded additional information requested by Wake County in support of the grant thirty-days ago, but has not received any news on a final decision.

7. **CONSIDERATION OF AWARDING A CONTRACT TO MILLS, ROUSE AND COMPANY FOR AUDIT SERVICES FOR FISCAL YEARS ENDING JUNE 30, 2002 - 2006**

David Hodgkins, Town Manager, recommended awarding the contract to Mills, Rouse and Company and commented the fees were very good.

Julia Ketchum, Finance Director, also recommended the company and further stated that the price reflects only a 6% increase over last year's fee where as other companies were quoting at least a 25% to 35% increase.

Frank Gray, Town Attorney, added his approval of the contract.

Commissioner Martin made a motion to award a contract to Mills, Rouse, and Company for audit services for the Fiscal Years ending June 30, 2002-2006. Mayor Pro-Tem Faulkner seconded the motion, which passed unanimously.

8. PLANNING MATTERS

A. CONSIDERATION OF REZONING REQUEST (ORDINANCE 01-61) - ANVIL INVESTMENTS (SW CORNER OF DAVIS DRIVE AND KOPPERS ROAD) (TABLED AT THE OCTOBER 22, 2001 MEETING)

Commissioner Murray made a motion to table the consideration of rezoning request of Anvil Investments for the southwest corner of Davis Drive and Koppers Road until the November 26, 2001 regular meeting. Commissioner Johnson seconded the motion, which passed unanimously.

B. CONSIDERATION OF EARLY GRADING PERMIT - TOWN HALL COMMONS, PHASES 2 & 3

Rodney Wadkins, Planner II/Mapping Specialist, presented the request for the early grading permit. As well, Mr. Wadkins offered an explanation as to why grading had already begun at the site.

Commissioner Lyons made a motion to approve the early grading permit for Town Hall Commons, Phase 2 & 3. Mayor Pro-Tem Faulkner seconded the motion, which passed unanimously.

9. CONSIDERATION OF AWARDING A CONTRACT TO KIMLEY-HORN AND ASSOCIATES TO PERFORM A TRAFFIC IMPACT STUDY FOR THE ELEMENTARY SCHOOL, LIBRARY, PARK AND GYMNASIUM SITE PLANNED ON TOWN HALL DRIVE

Jay Meyers, Town Engineer, clarified that the issue was that the addition of the gymnasium to the school site had triggered our ordinance requirement for a traffic study. Furthermore, he stated that the gymnasium was a Town project and that the school alone would not warrant the study. Also, he explained that a right turn lane on Town Hall Drive would be a requirement of staff at site plan review. With this, he

remarked that the study could determine that the school would cause the need for the turn-lane, thus clarifying who would incur the cost for the off-site improvement. As well, he said that the study would also look at the internal school site traffic to identify potential problems, such as traffic backing up onto Town Hall Drive. Lastly, he pointed out that the school site was included in the larger traffic study for Town Hall Commons, but still must have its own study since the site as a whole is expected to generate over 1000 trips per day.

Commissioner Murray commented that what seems fair is for the Town to split the cost of the right-turn lane, clearly it needs to be there.

Mayor Cromwell suggested to table the item until the Town can investigate the need for the right-turn lane, the cost to construct, and the possibility for the Wake County Public School system to pay for or share in the cost of construction with the Town.

Commissioner Martin made a motion to table the item until the Town has enough information to determine the need for and the cost of a right-turn lane on Town Hall Drive for the school site. Commissioner Murray seconded the motion, which passed unanimously.

10. CONSIDERATION OF APPROVING A NEW CABLE CONSORTIUM SERVICES AGREEMENT WITH TRIANGLE J COUNCIL OF GOVERNMENTS

David Hodgkins, Town Manager, presented the item and explained what services this agreement would provide to the Town.

Commissioner Murray questioned what the agreement really gives the Town, commenting on the high price and the poor service of the cable provider.

David Hodgkins, Town Manager, explained some of the past benefits of the Town participation in the Consortium.

Frank Gray, Town Attorney, recommended the agreement and explained to the Board that they are buying into a regional team that has tremendous bargaining power and expertise.

Commissioner Martin made a motion to approve the new cable consortium services agreement with Triangle J Council of Governments. Commissioner Lyons seconded the motion, which passed unanimously.

11. CONSIDERATION OF RESOLUTION 01-15 DECLARING CERTAIN REAL PROPERTY AS SURPLUS

David Hodgkins, Town Manager, identified the property and stated that the Parks and Recreation Department has determined that this parcel would not be apart of the development of the park. He further explained the purpose of the resolution and the process of handling surplus property.

Commissioner Murray made a motion to approve Resolution 01-15 declaring certain real property as surplus. Mayor Pro-Tem Faulkner seconded the motion, which passed unanimously.

12. CONSIDERATION OF BUDGET ORDINANCE AMENDMENT 01-61 RECOGNIZING REVENUE FROM INSURANCE REIMBURSEMENTS AND APPROPRIATING THE TOWN'S SHARE OF MATCHING FUNDS FOR POLICE DEPARTMENT VEHICLES TO BE ACQUIRED THROUGH A GOVERNOR'S HIGHWAY SAFETY COMMISSION GRANT

Commissioner Murray made a motion to adopt Budget Ordinance Amendment 01-61 recognizing revenue from insurance reimbursements and appropriating the Town's share of matching funds for the Police Department vehicles to be acquired through a Governor's Highway Safety Commission Grant. Commissioner Lyons seconded the motion, which passed unanimously.

13. ADMINISTRATIVE MATTERS

A. REPORT ON CAPITAL PROJECTS

Commissioner Johnson asked for an update on the Wake County study for the feasibility study for a utility merger.

David Hodgkins, Town Manager, replied that the study was due to be completed by the end of this year and a report by early January. He stated that the study was proceeding on schedule.

Commissioner Lyons questioned the completion date of the restroom facilities at the Luther Green Park.

David Hodgkins, Town Manager, commented that the Parks and Recreation Director was working on the project and that the facilities would be completed within this fiscal year.

B. REPORT ON CARY AREA EMS PLANS TO PROVIDE 24/7 SERVICE IN MORRISVILLE

David Hodgkins, Town Manager, explained that the Cary EMS unit will be located at Fire Station #2 twenty-four (24) hours a day, seven (7) days a week beginning in January 2002. He concluded that the Town would not incur any fees with the addition of this service.

C. REPORT ON HAZARD RESPONSE COMMITTEE AND RELATED ACTIVITIES

David Hodgkins, Town Manager, reported that this committee was meeting regularly to provide ideas to safe guard from personal and property attacks.

Commissioner Murray encouraged the Police Department and Fire Department to bring any needs that require extra funding before the Board soon to ensure their safety in dealing with such matters.

14. COMMISSIONER COMMITTEE REPORTS

There were no comments.

15. OTHER BUSINESS

There were no comments.

16. ADJOURNMENT

Mayor Pro-Tem Faulkner made a motion to adjourn the regular meeting of November 13, 2001. Commissioner Murray seconded the motion. The meeting was adjourned at 7:52 p.m.

Deputy Town Clerk, G.J. Hooks

Mayor, Gordon Cromwell