



# Morrisville Town Council

Business Session

August 27, 2013

Please see final page to submit comments during meetings or for assistance in compliance with ADA.

## Pre-Meeting Events

None

### 1. Call to order

### 2. Invocation by the Divan Center

### 3. Pledge of Allegiance

### 4. Adoption of Agenda

Call for any conflicts of interest on agenda items to be stated at this time.

### 5. Adoption of Minutes

- [July 9](#)
- [July 10](#)
- [July 22](#)
- [July 23](#)

### 6. Presentations

- Quarterly Transportation [Update](#) – Ben Howell, Transportation Planner

### 7. Public Input/Public Hearing Sessions

Item		1 <sup>st</sup> Brief	Hearing	Action
<a href="#">2013-072</a>	Act on Resolution Approving an Amendment to the Cotten Place Flexible Design Option (Also scheduled for Action)	08/13/13	08/27/13	08/27/13

## 8. Public Address

Please approach the microphone and state your name and community role. Please take a moment to review the Public Comment and Public Hearing Policy at the end of this agenda, which states that: "Speakers will not discuss matters which are the subject of Public Hearings, as those matters will have separate times scheduled for Public Comment."

## 9. Action Items – Old Business

Item		1 <sup>st</sup> Brief	Hearing	Action
<a href="#">2013-072</a>	Act on Resolution Approving an Amendment to the Cotten Place Flexible Design Option <i>(Action Subject to Public Hearing Comments)</i>	08/13/13	08/27/13	08/27/13
<a href="#">2013-069</a>	Blue Ribbon Commission on Transportation Funding	07/09/13 08/13/13		08/27/13
<a href="#">2013-073</a>	Consider Board and Panel Members	07/09/13 08/13/13		08/27/13
<a href="#">2013-077</a>	Lease of Town Property (Old Fire Station One)	07/09/13 08/13/13		08/27/13
<a href="#">2013-078</a>	Hotel & Motel Tax Grant Opportunity	07/09/13 08/13/13 08/22/13		08/27/13
<a href="#">2013-079</a>	Award RTP Park Recreation Facilities Contract	08/13/13		08/27/13

## 10. Action Items – New Business

None

## 11. Consent Agenda

Item		1 <sup>st</sup> Brief	Hearing	Action
<a href="#">2013-007</a>	Downing Glen Subdivision PH 6 & 7 Street Acceptance	08/13/13		08/27/13
<a href="#">2013-085</a>	Approve Wake Co. Tax Billing & Collection Agreement - Amendment	08/13/13		08/27/13
<a href="#">2013-086</a>	NC 54 Multiuse Path Capital Project Ordinance Amendment	08/13/13		08/27/13
<a href="#">2013-082</a>	Cell Tower Lease	08/13/13		08/27/13

## 12. Items Removed from the Consent Agenda

None

## 13. Discussion Item

- Smart Cities Open Data – Council Member Rao

**14. For the Good of the Order**

- Administrative Reports
- Council Comments

**15. Announcements**

- Next meetings
  - September 10, Briefing Session
  - September 24, Business Session

\* For a full listing of events, please see the Town Calendar at [www.townofmorrisville.org](http://www.townofmorrisville.org)

**16. Closed Session**

- Pursuant to NCGS § 143-318.11(a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

**17. Adjournment**

Thank you for attending this Business Meeting of the Morrisville Town Council. We hope you plan to join us again!

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**Your Elected Officials**

Jackie Holcombe	Mayor	677-9153	jholcombe@townofmorrisville.org
Liz Johnson	Mayor Pro-Tem (District 3)	462-8859	ljohnson@townofmorrisville.org
Michael Schlink	Council Member District 1	244-2041	mschlink@townofmorrisville.org
Steve Diehl	Council Member District 2	678-8544	sdiehl@townofmorrisville.org
Margaret Broadwell	Council Member District 4	467-1623	mbroadwell@townofmorrisville.org
Mark Stohlman	Council Member At Large	949-1403	mstohlman@townofmorrisville.org
Steve Rao	Council Member At Large	467-5996	srao@townofmorrisville.org

**Your Town Clerk**

Diana Davis	100 Town Hall Drive	463-6151	ddavis@townofmorrisville.org
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## Town of Morrisville Town Council Public Comment and Public Hearing Policy

The Council believes in a fair process for individuals that are interested in presenting suggestions, comments or other thoughts. Public comment is vital to the function of Town governance and the Town encourages a wide variety of input for fair representation during decision making, which enables educated leadership and a better decision making process.

### Definitions:

- **Public Address** refers to specific time during Council Meetings during which general public comment may be submitted to the Council Items that already have a public input session or public hearing scheduled on the current agenda will not be discussed during the public address.
- **Public Hearing** refers to specific time during Council Meetings during which public comment may be submitted on specific items and is legally required by State Statutes.
- **Public Input Session** is similar to a public hearing and refers to specific time during Council Meetings during which public comment may be submitted on specific items; however a Public Input Session is not required by State Statutes.

### Procedure:

- Speakers must first sign into the Public Input Registry and fill in all required information. The registry period will end when the first public hearing or public address begins. The Public Input Registry will open at 5:00 p.m. the day of each meeting. All commentators will be called upon to speak in the order registered. At the appropriate time, the presiding officer will acknowledge those persons who have signed in by the order registered. Speakers will address the Council as a whole, from the podium at the front of the room and begin their remarks by stating their name and role.
- **Time Allotment:**
  - The **Public Address** will be limited to a maximum of thirty minutes for the entire comment period, unless an exception is granted by the presiding officer or Council consensus. If the time period runs out before all persons who have signed up to speak have an opportunity, those names will be carried over to the next Public Address Period.
  - Public Hearing and Public Input Session** comments will be limited to twenty minutes for those in favor and twenty minutes for those in opposition at each meeting, unless an exception is granted by the presiding officer or Council consensus. Note that one public hearing/input session may be continued through several meetings and speakers may present only once. Additional options for input to any item are available and encouraged.
- Only one speaker will be acknowledged at a time. Individual comments are limited to three minutes unless otherwise stated by the presiding officer.
- Specifically regarding public hearings and public input sessions, if a comment is received during these periods, action will not be taken on that item until a future meeting.
- Speakers offering comments may ask questions. The Council generally may not answer questions during the meeting, however may refer questions to staff for response or follow-up.
- Speakers should be courteous in their language and presentation.
- Speakers who have prepared written remarks and supporting documents for presentation are required to leave a copy of any documents presented with the Town Clerk.
- Those who do not wish to speak, but would like to submit comments are encouraged to do so. These comments will not be read aloud. However, the Council will be given a copy of the comments submitted. These documents will become a public record. .

Public comments are not the only opportunity to address the Council. Input is strongly encouraged. Speakers are encouraged to directly contact Council Members and/or staff with any questions or comments.

### **Notice under the Americans with Disabilities Act (ADA).**

*The Town of Morrisville encourages citizen attendance and input. Any person with a disability who needs an auxiliary aid or service in order to participate in this meeting may contact the Town Clerk at least 48 hours prior to the meeting at [ddavis@ci.morrisville.nc.us](mailto:ddavis@ci.morrisville.nc.us) or 919-463-6151. Please call the relay number 711 for TDD.*