



Morrisville Town Council

Business Session
January 25, 2011

Pre-Meeting Events

None Scheduled

1. Call to order

Mayor Holcombe called the meeting of the Town Council to order at 6:29 p.m. Also present for the meeting were Mayor Pro-Tem Martin and Council Members Lyons, Diehl, Johnson and Broadwell. Present staff included Frank Gray/Town Attorney, John Whitson/Town Manager, Diana Davis/Town Clerk, Julia Ketchum/Senior Director of Business Management, Tim Gauss/Senior Director of Development Services, Tony Chiotakis/Senior Director of Community Services, Jerry Allen/Parks, Recreation and Cultural Resources Director, Ben Hitchings/Planning Director, Courtney Tanner/Planner, Ed Lynch/Parks and Greenway Planner, Matt Leaver/Recreation Superintendent, Stephanie Smith/Cultural Resources Specialist and Keith Billy/Town Engineer.

2. Invocation by Linda Lyons, Council Member

Council Member Lyons said a prayer.

3. Pledge of Allegiance - Please Stand

Everyone stood in participation of the Pledge of Allegiance.

4. Adoption of Agenda

*Call for any conflicts of interest on agenda items to be stated at this time.
There were no conflicts.*

ACTION: Mayor Pro-Tem Martin made a motion to approve the agenda as presented. Council Member Diehl seconded the motion that passed unanimously.

5. Adoption of Minutes

- [November 18](#)

Council Member Broadwell noted that she arrived at 6:48 pm on that date.

ACTION: Council Member Lyons made a motion to approve the minutes with the proposed change. Mayor Pro-Tem Martin seconded the motion that passed unanimously.

- [December 14](#)

ACTION: *Council Member Johnson* made a motion to approve the minutes. *Council Member Broadwell* seconded the motion that passed unanimously.

6. Presentations

- Parks, Recreation and Cultural Advisory [Committee Report](#) – Nicolle Tolve, Chair

Ms. Tolve gave an update report for the time period of July 2009 – Dec 2010. Items that the Committee desired the Town Council to reinstate were listed as follows:

- Bring back special activities in future years
- Ensuring accreditation process moved forward
- Support opportunities for staff for professional growth and development
- Funding for building renovations new equipment at MAFC

- Utility Merger Update [Presentation](#) – Karen Mills, Finance Director of the Town of Cary

Ms. Mills gave a presentation concerning the progress of the utility merger.

Mayor Pro-Tem Martin asked if Morrisville rates would be the same as Cary rates in 2014.

Ms. Mills stated that if the projections continued it appeared that the rate would change in 2014, possibly 2015.

- AquaStar [Presentation](#) - Karen Mills, Finance Director of the Town of Cary

Ms. Mills gave a presentation on the new Advanced Meter Infrastructure (AMI) project. This would increase customer service by providing hourly meter readings transferred electronically and eliminate the need for reading meters by hand. This greatly reduces costs and provides a way to better monitor water usage for potential leaks and have a more robust website for water customers.

Mayor Pro-Tem Martin asked if they were able to do a reading by driving by instead of this program.

Ms. Mills stated that system was considered, but still only provided one reading per month.

Council Member Johnson asked about coordination with Morrisville's Public Information Officer.

Ms. Mills stated that they were communicating and there was a communication plan in place.

Mayor Holcombe asked about the existing meter reading staff.

Ms. Mills stated that it an effort was put forward to provide positions or resignation with a severance package. They were offered training and notified of open positions in other municipalities.

7. Public Input/Public Hearing Sessions

[2011-014](#) Consider Zoning Ordinance Amendment Regarding One-Year Extension of Existing Approved Site Plans and Preliminary Plats

- Resolution Approving Consistency Statement
- Ordinance amending the *Zoning Ordinance*

Ben Hitchings, Planning Director, stated that Council had asked staff to provide this proposed language to allow for development project applicants with an approved site plan, preliminary plat, or special use permit to request a one year extension in exchange for complying with current ordinance requirements.

Mayor Holcombe opened the public hearing at 7:10 pm.

There were no comments.

ACTION: *Mayor Pro-Tem Martin* made a motion to close the public hearing. *Council Member Broadwell* seconded the motion that passed unanimously and the public hearing was closed at 7:11 pm.

[2011-018](#) Act on Resolution to Rename Old Maynard Road to Louis Stephens Drive

Mayor Holcombe opened the public hearing at 7:11 pm.

There were no comments.

ACTION: *Council Member Broadwell* made a motion to close the public hearing. *Council Member Lyons* seconded the motion that passed unanimously and the public hearing was closed at 7:11 pm.

[2011-015](#) Act on the Proposed Kitts Creek Detached Single Family Flexible Design Option Revision

Mayor Holcombe opened public hearing at 7:11 pm.

Oliver Sherrill, resident of Kitts Creek Development, spoke in opposition. The proposed FDO was a movement towards smaller single family homes. These would be smaller and less expensive. The elevations showed that the homes were not as elaborate. They did not capture the charm and character of the existing neighborhood. It was a lower cost opportunity. It was understood that the changes were proposed based on current market conditions, but those were temporary. The master developer signed on to the conditions set forth in the existing approved plan and they should follow through on that plan. They should build the homes they were going to build originally. There wasn't opposition to minor adjustments, but this was reconfiguring the neighborhood and reducing the number of larger homes in exchange for smaller homes. This reduced the overall values of the neighborhood. They proposed on completely eliminating the estate homes they originally planned and that will lower the value of homes too. There should not be a further reduction in the value of the community besides what already occurred because of the economic condition.

Walter Sulym, resident of Kitts Creek, stated that this project should be completed, but to the level as was originally proposed. This development provided a unique opportunity for Morrisville. Some of the designs were alright. The color pallet was plain and there were a lot of shades of beige. It would be helpful to have a larger color pallet. The character of the neighborhood should not be lost. Just more time was needed for development to pick back up again.

Karl Blackley, Preston Development, stated that when this project was taken back from Experience One, several community meetings and individual meetings were held. Needs, wants, products and colors were discussed. The community center was turned over to the residents. It was remodeled for their use as well. The roads were now accepted with one exception. Installation of street lights and clean up had occurred and development of phase three and four were underway. This proposal would permit the developer and the builder to move forward. Things that would not change included the total number of detached single-family lots approved (632), setbacks, minimum lot size, street configuration or estimated minimum square footage

of each product type. Experience One owned the previous designs so there was some change there with the new builder. Changes included the estimated number of lots or each product type and the design of the secondary monument entrances.

Chander Ganesan, business owner and resident in Morrisville, stated that in the last few years there was an economic downturn and home values had decreased. This proposal set forward a very good compromise. Some lots had gone into foreclosure and were now in the hands of low quality builders. Preston was working hard to provide a good product. There was room for improvement, but having homes in the community and having the project built out was good for the neighborhood, the town and for businesses in Morrisville. These changes and the FDO should go forward. Growth should occur in Morrisville and Kitts Creek should be developed. There was no crystal ball to indicate when the economic downturn would end. So the risk was that a lower grade product could come into being if this was not approved. There were homes already being built in Kitts Creek that were of lesser quality than either the proposed or current development.

Kathy Sales, resident of Kitts Creek, supported the proposal. Preston was given good and bad input during this process. This was a pragmatic issue too. A home was one of the biggest investments. This was not what was proposed initially, but things change and Preston had worked with the existing home owners to provide a product that would help the community to grow. Kitts Creek should move forward and if the FDO did not move forward that would not be helpful to the neighborhood. Some of the changes requested were not major. Some of the issues brought up by other speakers were valid but not the major point.

ACTION: *Mayor Pro-Tem Martin* made a motion to close the public hearing. *Council Member Diehl* seconded the motion that passed unanimously and the public hearing was closed at 7:26 pm.

[2011-016](#) Act on the Proposed Kitts Creek Townhome Flexible Design Option Revision

Mayor Holcombe opened the public hearing at 7:26 pm.

Courtney Tanner, Planner, requested to continue the public hearing to permit the applicant time to update the elevations and provide additional documentation on the turn radius into driveways. This would provide time for public comment on those changes.

Susan Wilhelm, Kitts Creek resident spoke in support. The initial proposal had several different types of homes proposed. Preston Development worked with the residents. One of the first things seen when entering the neighborhood was the townhomes. It would be great to see construction continue as it had been stalled for over a year. There was a large expanse of dirt there now. Nothing should have to delay that construction. It was good to have some started.

Walter Sulym, resident of Kitts Creek, stated that the townhomes were different what was initially proposed. The turning radiuses were mentioned. Even if the garages were attached and were not detached it would still be really hard to pull two full size cars into the driveway.

David Smutek, Morrisville resident, stated that this was an important issue to the viability of Kitts Creek. Several years ago folks were told Kitts Creek would be built out by now. As the economy recovers, any delay could be important to the long term viability of the project. Rejection could lead to further stagnation of development of the properties. Realtors and prospective buyers see nothing happening and that would cause disinterest. It was important to realize that the builder and developer were accommodating and be realistic considering the economy. The cooperation and flexibility of the builder should not be undervalued. If this was denied, no resubmittal could be done for another year. At that point, it would be difficult to get a

new builder if they felt that it would be an uphill battle. It would be better to see it built out then for nothing to be there waiting for more expensive homes.

Karl Blackley, Preston Development, stated that original approval was granted in Nov 8, 2005. This property was with Preston Development now and a builder was found. After comments from the Planning and Zoning Board and receipt of their approval, a lot of work was done to come up with a product in keeping with what currently existed. There were 21 different colors. There were several elevations and work was continuing with the builder to enhance that even further. The continued public hearing was to work with existing home owners. It was good to please as many people as possible as they were customers as well. Concerning the turn radius of alleys, work was continuing and the plan was to move the garages closer to the home and meet requirements of staff and Council. The sizes were proposed to be 1800 square feet with an additional 400 square feet that could be added to the second floor by an increase in depth. The original proposal was for 2200 square foot homes. The request respectfully was for the Council to approve this.

Chander Ganesan, Morrisville resident and business owner, spoke in favor of the proposal. If developers were compared as to how they dealt with existing homeowners, Preston Development was above standard. They held meetings and met one on one with community members regularly. They actually acted on suggestions and provided compromise. That was very fortunate. They were trying to create a plan that would not have a grossly negative impact on property values. The proposal was close to Experience One's proposal. There were no townhomes built in Kitts Creek yet. The proposed product reflected the Experience One product. There was economic concern. The builder needed to make money. Preston Development may not be making much at this point. Without the townhomes, the developer may not be able to move forward financially. There were a lot of advantages to moving forward.

Mayor Holcombe asked for an explanation of the one year lapse in time.

Mr. Hitchings stated that there was a limitation of 12 months if a project was denied before a reapplication could be submitted. That time period requirement for resubmittal could be waived with good reason with a 4/5ths vote of the Council.

Mayor Holcombe noted that the public hearing would remain open until the February Business Meeting.

8. Public Address

There were not comments submitted.

9. Action Items – Old Business

None

10. Action Items – New Business

[2011-002](#) Consider Town Special Events Sponsorship Package

Mayor Holcombe noted the four options under consideration as follows:

Easter Egg Hunt: \$1,200
Taste of Morrisville: \$5,000
July 3rd Fireworks Display: \$5,400
Independence Day Pancake Breakfast: \$900
Trick or Trail: \$2,000
Annual Tree Lighting: \$500

Total Special Event Package Cost: \$15,000

Option 2: Add \$2,000 to Halloween event, **total cost: \$17,000**

Option 3: Add \$6,000 for Christmas Parade, **total cost: \$21,000**

Option 4: Add \$8,000 for Halloween and Parade, **total cost: \$23,000**

Council Member Johnson asked which option the Parks, Recreation and Cultural Resources Advisory Committee (PRAC) recommended.

Mr. Leaver stated they recommended Option 2.

ACTION: *Council Member Lyons* made a motion to adopt Option 1. *Mayor Holcombe* seconded the motion. The motion failed with 2 ayes (*Mayor Holcombe* and *Council Member Lyons*) and 4 nays (*Mayor Pro-Tem Martin* and *Council Members Diehl, Johnson and Broadwell*).

MOTION: *Mayor Pro-Tem Martin* made a motion to adopt Option 2. *Council Member Diehl* seconded the motion.

Council Member Broadwell stated that if the Council included the Christmas Parade it seemed that the concern was about funds. This proposal was worse case scenario costwise. The proposed cost could be reduced from \$6000 to \$5000 as there was already one interested in sponsoring.

Mayor Holcombe stated that it was difficult considering there had not been a high level discussion on the budget. Once this was voted on, it would move forward. It would have been better to be able to have budget discussion prior to this.

Mr. Leaver stated that it was necessary to discuss this due to how events fell.

Council Member Johnson stated that it was an awkward time in the process. However, for the staff to move forward with a sponsorship package this was the time to start working on it. The PRAC and staff had a history of actually doing legwork to get sponsorship and that provided great hope and comfort. This needed to be managed. If it appeared that the funding was not coming through, that should be reported to the Council and removal of planned events in the future should be considered as had been done in the past. Option 2 was a good option.

Mayor Pro-Tem Martin stated that there needed to be activities and this was a good compromise. It was good to listen to some of the committees' requests.

FINAL VOTE: The motion passed with four ayes (*Mayor Pro-Tem Martin* and *Council Members Johnson, Lyons and Diehl*) and two nays (*Mayor Holcombe* and *Council Member Broadwell*).

Frank Gray, Town Attorney noted that the resolution should include the selected option.

Diana Davis, Town Clerk stated that would be added.

[2011-005](#) Approve RVRV Preliminary Subdivision Plat to:

- 1) Create Two Parcels of Land; and
- 2) Accept the Dedication of Right-of-Way on McCrimmon Parkway and NC 54.

ACTION: Council Member Diehl made a motion to approve. Mayor Pro-Tem Martin seconded the motion.

Council Member Lyons asked if there was enough road-way to widen McCrimmon Parkway in the future.

Ms. Tanner stated that 100 feet of right-of-way was being dedicated for two east-bound lanes and three west-bound lanes with a dedicated right and left turn lane and through lane.

Council Member Lyons asked about the sidewalks.

Ms. Tanner confirmed that there was enough room for sidewalks.

FINAL VOTE: The motion carried unanimously.

11. Consent Agenda

Council Member Johnson asked for Item 2011-010 to be removed from the consent agenda.

ACTION: Council Member Lyons made a motion to approve the consent agenda without item 2011-010. Council Member Diehl seconded the motion that passed unanimously.

[2011-017](#) Act on Resolution to approve Volunteer Firefighter Stipend Program

[2011-003](#) Consider Zoning Ordinance Amendment regarding Non Residential Parking Lot Location (NRPL) and Combustible Landscaping Materials (CLM).

Resolution Approving Consistency Statement

Ordinance revising NRPL and moving CLM from the Town Code to the Zoning Ordinance.

[2011-011](#) Consider Revisions to Buffer, Setback, Easement, and Utility Encroachment Regulations (AMN 10-03)

- Resolution Approving Consistency Statement

- Ordinance amending the *Zoning Ordinance*

[2011-012](#) Unseal Closed Session Minutes

[2011-013](#) Appoint Advisory Committee Member

[2011-021](#) Adopt Wake County Tax Reports June – November, 2011

12. Items Removed from the Consent Agenda

[2011-010](#) Request for Legislative Authority to Establish Municipal Service District

Council Member Johnson asked what the next steps were for this effort and if the resolution was up to date.

Mr. Whitson stated that the resolution was updated to include the change to consider this as a law. There was reference that the request was not for a local bill but for a maximum of 30% of the tax rate for the Municipal Service District area. The resolution was to consider a state-wide bill and also address the planned development statute to permit Homeowners' Association (HOA) to transfer property at a 50% count of petitions instead of 70% count of petitions.

Mayor Pro-Tem Martin asked what the next step was.

Mr. Whitson stated that the next step would be to get a representative to move this item forward. It would

then go through committee and hopefully forward to the general assembly.

Council Member Johnson asked if the NC League would be engaged.

Mr. Whitson stated that as soon as a sponsor was found at the State level, every effort would be made to move it forward.

ACTION: *Council Member Lyons* made a motion to approve. *Mayor Pro-Tem Martin* seconded the motion.

Council Member Johnson asked if there was communication with the HOA's.

Mr. Whitson stated that there had been ongoing communication with some. There would be an update after this action.

FINAL ACTION: The motion passed unanimously.

13. Discussion

- **Seniors Facility**

John Whitson, Town Manager, stated that this item was placed on the list for discussion on April 5th, 2010. The Senior Advisory Committee requested a meeting location where they can meet routinely and have a dedicated space during that time. The Christian Church was almost complete and may be a good candidate. The goal tonight was to receive Council's guidance.

Mayor Holcombe stated that it was exciting to provide a location for them, but it needed to be available to others as well. A briefing item should be provided.

Council Member Diehl stated that the senior group was provided a space and should work with everyone to have their needs met. But a dedicated space may be too much.

Jerry Allen, Parks, Recreation and Cultural Resources Director stated that it was not uncommon to have a Senior Center that others could use within municipalities. The primary user group would be the seniors.

Council Member Lyons stated that there didn't need to be a dedicated space as *Council Member Diehl* stated.

Council Consensus was to create a briefing item to address this.

- **Traffic Warning Signs (Children at Play)**

Mr. Whitson stated that this item was added to the discussion list on April 19th, 2010.

Council Member Broadwell stated that a petition was submitted by folks in the neighborhood where the sign was desired. There were children and grandchildren in this area. Even though there was no guarantee that people would read and adhere to the sign, did not meant the sign was not appropriate, not worthy or not required by law. Erecting it did not guarantee a child would be safe. But, this was similar to prevention of health issues. The need for assurance to the public was needed and folks in this neighborhood strongly supported this.

Mayor Holcombe stated that if this moved forward this would support similar signage town-wide.

Council Member Diehl stated that he had initially supported this until the Manual of Uniform Traffic Control Devices (MUTCD) was read. The manual indicated that this was not appropriate and created a false sense of security.

Council Member Broadwell stated that a briefing item to let the public provide input was requested.

Council Member Diehl asked if following the MUTCD was required to be followed.

Mr. Whitson stated that it was a liability issue and the insurance company may not be in favor of it. However, it was up to the Council to decide.

Mayor Pro-Tem Martin asked for legal advice if this would be a risk of liability.

Frank Gray, Town Attorney stated that it may not be a heavy liability risk, but did start a trend if other neighborhoods wanted a sign.

Mr. Whitson stated that the National Highway System that adopted it and the folks that wrote it indicated that if the manual was applied and the entity could prove that it was followed, they were willing to help offer defense.

Mayor Holcombe stated that there was a concern with starting to permit non-conforming signs.

Council Member Broadwell stated that these types of signs should be permitted town wide.

Council Member Lyons stated that signs would be requested everywhere.

Council Member Johnson stated that a policy on adhering to the MUTCD should be brought forward as a briefing item.

Mr. Whitson stated that there was already a state statute requiring the manual to be followed.

Council Member Johnson asked how it was known that the sign did not comply.

Mr. Whitson stated that the sign was not in the manual based on studies provided that indicated that it was not warranted or appropriate.

Mayor Holcombe stated that since there was nothing prohibiting HOAs from putting up signage, individual folks could add a small sign to a light pole.

Council Member Broadwell stated that pictures were brought in previously of the same exact sign on Clemmons Drive. If it was non-conforming it should have been removed there too. One question was about community watch program signs.

Mr. Whitson stated that there was a policy on community watch signs. There needed to be a certified group and a request had to be made and was then installed by the Town free of charge. Also the Clemmons Drive "Children at Play" was already there. The one on Green Drive had to be removed due

to damage and was not replaced because it was outside of what was recommended. If the Council desired the sign to be removed on Clemmons Drive that could be done as well.

Council Member Johnson stated that maybe a briefing should be considered to have a policy requiring adherence to the MUTCD.

Mr. Whitson stated that it could be done, but noted that it would just add another layer when it was already required by State Statute.

Keith Billy, Town Engineer, stated that there was specific language. In the Design Construction Ordinance it was required.

Council Consensus was not to have a briefing item brought forward.

Mayor Holcombe called for a brief recess at 8:37 pm and reconvened at 8:45 pm.

14. For the Good of the Order

- Administrative Reports

- **Quarterly Transportation Report**

Ashley Kaade, Transportation Planner, gave a [presentation](#) and provided a [handout](#) that referenced ongoing projects and their progress.

Mayor Pro-Tem Martin asked about the Morrisville Parkway Extension.

Ms. Kaade stated that it would be completed in the next few months.

Council Member Johnson asked when the school speed limit signs would be going up.

Ms. Kaade stated that they should go up in March or April.

Council Member Broadwell asked about the Park West road improvements.

Ms. Kaade stated that there was no requirement to have it done until the building went up but they could not get a building permit until the road improvements were done.

Keith Billy, Town Engineer, stated that the town should soon be aware of right-of-way construction.

Mayor Holcombe stated that there was not a quorum at the last Capital Area Metropolitan Planning Organization (CAMPO) so no action was taken. However, good news was that Morrisville scored the most points in bike/ped and roadway areas on their submitted projects.

- **Youth Advisory Committee Restructuring**

Jerry Allen, Parks, Recreation and Cultural Resources Director, stated that the Youth Advisory Committee has had difficulty in the area of attendance and membership. Staff wanted to propose an alternate program that would be much more inviting, convenient and conducive to get youth together and have them looking forward to spending time and being active in the community. This would come forward later this spring. The goal was to work with current members of the Youth

Advisory Committee. It just seems to be a better option to move in this direction and provide something they really wanted.

Mayor Pro-Tem Martin asked if the Youth Advisory Committee or other local children had been asked.

Tony Chiotakis, Sr. Director of Community Services stated that the committee members would suggest things and staff would get it together and then no one would sign up to help or attend. The new proposal would be friendly towards their environment. They could partake in the programs already in place. There may end up being an older and a younger group. The current Youth Advisory Committee charter did not provide a format that worked. Staff needed more flexibility than was provided in the Charter.

Council Member Johnson asked if the new format was discussed with the group.

Mr. Allen stated that it would be discussed with the group at their next committee meeting.

- **Shovel Ready Projects Discussion**

Tim Gauss, Sr. Director of Development Services gave a [presentation](#). This was concerning projects that would rely on outside funding completely or partially. A lot of times this referred to road projects. The goal was to have as much of the engineering and project planning completed to make the town more eligible for funding with minimal town funding.

Mr. Whitson stated that Morrisville had no shovel ready projects by the federal ARRA requirements. They submitted additional funds for other programs assuming that there were projects ready to go. The goal was to move projects forward if they were shovel ready.

Mayor Holcombe stated that it would not be good to spend funds to design something that would be outdated in 10 years. If it was possible for this shovel ready program to still be active in 10 years it may be a consideration.

- **Development Review Process Information Update**

Tim Gauss, Sr. Director of Development Services, gave a [presentation](#). The history of addressing this matter was included and resulting data from an analysis of 11 projects. Ways of the addressing this included considering changes in the ordinance, internal review procedures, increase in staff capacity or use of technology. Administrative Review was identified by staff and the development community as a way to reduce the time line. A Unified Development Ordinance (UDO) could provide a clear statement of standards. Maybe providing a less complicated drawing called a sketch plan could provide a speedier, less expensive front end to the process. With approval of that at the front end the developer may be more willing to make an initial effort or have an easier time financing fuller designed drawings. Maybe there was online software or other technology that could be used to speed up communication of comment submittal and receipt. There were things to consider before going forward with implementation to any of these to see if they were feasible.

Council Member Diehl stated that administrative review for certain project types was being considered by the Council. It would be good to have another public input period for that item.

Mr. Hitchings stated that a public input session could be held in addition the public hearing that was already held.

Council Member Diehl stated that the Chamber should be notified and the goal would be to do this at the February Business Meeting.

Council Member Johnson stated that there were several suggestions for ways to improve the process. One of interest was the Unified Development Ordinance (UDO).

Mr. Gauss stated that the proposed administrative review was an easy way to reduce time. The UDO was systemic and over time would provide greater and clearer understanding of expectations and hopefully standardize submittals.

Council Member Broadwell stated that this was a beginning stage of improving the process. If there was a specific need to help with this, it should be brought forward to Council to consider.

Mayor Holcombe stated that removing two months from the review time was very good and the administrative review could be very helpful. Staff should consider what would be necessary to incorporate a sketch plan as part of the review process.

- **Reschedule November 8th Meeting to November 10th**

Council Member Johnson stated that it was important to keep the Council meeting schedule consistent each month with the exception of holidays and it would be alright to meet on Election Day.

ACTION: *Mayor Pro-Tem Martin* made a motion to approve rescheduling this meeting on the Town Council calendar. *Council Member Diehl* seconded the motion that passed with five ayes (Mayor Holcombe, Mayor Pro-Tem Martin and Council Member Lyons, Diehl and Broadwell) and one nay (Council Member Johnson).

- **Early Voting Site/Filing Fees**

Diana Davis, Town Clerk gave a presentation of the estimated costs for an early voting in Morrisville for the Municipal Elections and on the current municipal filing fees within Wake County.

Council Consensus was not to consider an early voting site, due to the large associated costs, but to bring forward consideration to change Morrisville's filing fees as a briefing item.

- **Wake County Tax Collector**

Julia Ketchum, Sr. Director of Business Management stated that Markus Kinrade, the Wake County Tax Collector would be giving a presentation at the February Briefing Meeting and if the Council had questions, they should be submitted by the end of the week.

• **Council Comments**

Mayor Pro-Tem Martin asked about redistricting.

Mr. Whitson stated that the process would be briefed in February.

Mayor Pro-Tem Martin stated that the Council needed to be notified of the Annual Summit to make arrangements.

Mr. Whitson stated that an invitation would be forwarded.

Council Member Diehl stated that the back chandelier was lit by LED lights at a reduced cost overall and would not have to be replaced for at least 10 years.

Mr. Chiotakis stated that the Public Services Municipal Services (PSMS) Parking Lot was LED Lighting and the Fire Station parking lights would be as well.

Council Member Johnson stated that she emailed the Town Manager and the Council on the need to begin addressing the redistricting issue by February. The criteria for redistricting needed to be considered and a timeline that was finalized well before the filing period opened should be presented as well. She thanked the town manager for adding this to next month's agenda.

Council Member Broadwell stated that a sweep for litter should be done along NC 54 near Aviation. An appreciation dinner would be good for the Advisory Committee Members as well.

Mr. Whitson stated that there was an event for Advisory Committee Members and other volunteers every two years. Also a new program of the Council recognizing outgoing Chairs and Vice-Chairs that complete terms with a Town Coin was being implemented.

Council Member Broadwell asked about impact fees being presented for this legislative session.

Mayor Holcombe stated that the Wake County Mayors Association and the NC League of Municipalities would be asking for equal authority for all municipalities in Wake County.

15. Announcements

- Next meetings
 - January 29-30, 2011 Annual Retreat, Cedar Fork Community Center
 - February 8, Briefing Session
 - February 9, Morrisville/Cary Town Council's Sub-committee Meeting, Town Hall
 - February 22, Business Session

16. Adjournment

ACTION: *Council Member Diehl* made a motion to adjourn. *Mayor Pro-Tem Martin* seconded the motion that passed unanimously.

Mayor Holcombe adjourned the meeting at 10:06 pm.

Adopted this the 22nd day of February, 2011.

J. S. Holcombe, Mayor

<SEAL>

Diana R. Davis, Town Clerk